

# GLOSSARY

Updated April 24, 2024

## **-A/B-**

**Academic Calendar:** This annual publication provides key information for students on many aspects of their studies at The University of Winnipeg, including general regulations, degree requirements, grading policies, and course descriptions. There are two separate calendars: an Undergraduate Academic Calendar and a Graduate Studies Academic Calendar. Both documents can be found on the University's website: <https://www.uwinnipeg.ca/academics/calendar/>

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**Adult Learner:** Any person who has been out of the educational system for three years or more and is taking courses with an educational goal in mind. Adult Learners can be attending university for the first time, returning after a significant break, transferring credits from other post-secondary institutions, or seeking a second degree. Please visit: <https://www.uwinnipeg.ca/adult-learner-services/who.html>

**Alumni:** Graduates of University degree programs and PACE (Professional, Applied and Continuing Education) certificate and diploma programs are collectively called alumni. Upon graduation, these students automatically become members of the Alumni Association. Students who have successfully completed 30 credit hours of degree-credit courses may apply for Associate Membership.

**Appeal:** An avenue of recourse available to students who wish to seek redress for what they deem to be an unfair decision of a faculty member or the University administration, or to obtain exemption from a policy or regulation. Appeal procedures are outlined in the Calendar. Some examples include deferred

**Credit Hours:** The "weight" of a course reflecting the amount of class time. Most courses are valued at **3 credit hours** (three lecture hours per week for ONE term) or **6 credit hours** (three lecture hours per week for TWO terms). The number of credit hours is noted in brackets after the course number e.g. PSYC-1000 (**6**) Introductory Psychology is

**Graduation:** The process whereby students, having completed all the requirements in a prescribed course of study, are awarded the degree(s) earned, after which they are called graduates or alumni. A student must apply, in advance, for graduation – see of the Academic Calendar.

## **-H/I/J/K/L-**

**Humanities:** Refers to disciplines or courses that focus on the study of ideas about human culture and its expression through art forms and systems of thought.

**Humanities Requirement:** The obligation of students in all degree programs to complete a minimum of 12 credit hours of designated Humanities courses. See in the Calendar for a list of courses which may be used to meet this requirement. <http://www.uwinnipeg.ca/academics/calendar/docs/degreeandmajorrequirements.pdf>

**Incomplete Term Work:** This term refers to the opportunity, granted to a student by the Senate Appeals Committee or an academic department, to complete items of term work after the end of the evaluation period for a course. Appeal procedures are outlined in of the Calendar.

**Indigenous Course Requirement:** Students first enrolling in Fall Term 2016 or later must take at least 3 credit hours from a list of courses approved by Senate. They may choose from a number of courses in which the greater part of the content is local Indigenous material — derived from or based on an analysis of the cultures, languages, history, ways of knowing, or contemporary reality of the Indigenous peoples of North America. For more information and a list of eligible courses, please see section of the Academic Calendar or visit <http://uwinnipeg.ca/indigenous-course-requirement>.

**Informal Learning:** This type of learning occurs anywhere, anytime, and with anyone. It is how individuals manage their everyday lives, such as: dealing with emerging health issues, rearing children, conducting household renovations, volunteering in the community, hobbies, and managing projects at work.

**Institutional Credits:** See “Residence Requirement.”

**Internationom**

**Practicum:** A course of study based on the practical application of theory to field work or research. In the BEd program, practicum applies to the courses and/or time that students spend in a school student teaching.

**Pre-Professional Studies:** A group of courses that can be taken at UWinnipeg and used to fulfill the admission requirements for professional programs at other Canadian universities. Admission requirements may be taken at The University of Winnipeg for professional faculties and schools including, Chiropractic, Dental Hygiene, Dentistry, Law, Medical Technology, Medicine, Occupational Therapy, Optometry, Pharmacy, Physical Therapy, Physician Assistant, Radiation Therapy, Respiratory Therapy, Social Work, and Veterinary Medicine.

**Prerequisite:** A specific course or requirement which must be met before a course can be taken.

**Prerequisite Waiver:** Written permission from the instructor and/or department for a student to register in a course without the stated prerequisite.

**Prior Learning Assessment and Recognition:** This educational initiative provides learners with opportunities to identify, demonstrate and gain recognition for what they already know and can do. It allows learners to obtain credit for university-level knowledge and skills gained through informal and non-formal learning and/or other educational programs ineligible for transfer credit. Recognition of Prior Learning (RPL) is also a term used for PLAR. Procedures for PLAR are outlined in the section of the Academic Calendar. Contact Adult Learner Services for more information.

**Professional, Applied and Continuing Education (PACE):** A division of UWinnipeg, PACE offers intensive full-time and flexible part-time certificate and diploma programs. PACE's unique education model blends university-level academics with practical hands-on experience in high-growth career fields with strong employment prospects such as project management, human resources, business management, network and ICT security, big data and machine learning, and marketing, public relations and strategic communication, to name a few.

## **-R-**

**Recognition of Prior Learning (RPL):** Provides learners with opportunities to identify, demonstrate, and gain recognition for what they already know and can do. Four main areas under RPL are: Mature Access, Transfer Credit, PLAR-Challenge for Credit Process, and Military Training and Service.

**Registration:** The process of officially enrolling in courses for a particular Term(s).

**Requisites:** Are requirements that must be met in order to take a course and receive credit for it. They may include prerequisites (courses that should be completed beforehand) and/or corequisites (courses to be taken concurrently, including labs).

**Residence Requirement:** The total number of credit hours that must be taken at The University of Winnipeg in order to qualify for a degree from the University. This is referred to as "Institutional Credits" in the "Student Planning" online tool.

**Retroactive Withdrawal:**

## **-T-**

**Taxation Receipts:** The T2202 tax form (Tuition and Enrolment Certificate) is available to students online through their WebAdvisor account at the end of February. T2202a forms are not mailed to students. Students must go online to retrieve and print their own forms.

**Term:** A designated period in the academic year during which courses are offered. Typically, **Fall Term** runs from September to December and **Winter Term** runs from January to April. **Fall/Winter Term** covers the entire period, from September to April. **Spring Term** spans from May to August, with courses starting on different dates throughout this time period.

**Timetable:** The list of courses which are offered during a particular term or terms. <https://www.uwinnipeg.ca/timetable/>

**Timetabling:** The act of selecting and scheduling courses from the timetable.

**Transcript:** The official document prepared by the Student Records Office of each student's complete academic history.

**Tuition:** The course and ancillary fees charged to students who register for courses. Specific fees are charged per student, per term, and per credit hour. These fees do not include textbooks. Costs may vary depending on mode of course delivery.  
<https://www.uwinnipeg.ca/fees/tuition.html>

## **-U/V/W-**

**Undergraduate:** A student registered in a program of studies which leads to a Bachelor's degree.

**WebAdvisor:** The University's online registration system. Anyone can go to the University's website and click on WebAdvisor to search and read about course offerings for an upcoming term. Admitted students with a